



Isle of Wight Guitar Studio Policies

Welcome to the Isle of Wight Guitar Studio. We're glad you chose us for your learning adventure. You're making an investment that will stay with you for life and bring many hours of happiness not only to yourself, but many others.

Following are the policies of the **Isle of Wight Guitar Studio**. The purpose is to help keep clear the needs and concerns of those who study at the Studio. If there are any concerns about these policies or about anything not mentioned in these policies, please be sure to discuss them with your instructor.

Fees: The fee is **\$125.00 per month**. Each lesson is **45 minutes**. Fees are to be paid monthly and cover one lesson per week, for a guaranteed 4 lessons per month. When there's a fifth week with lesson day, that day will be used as a make-up day if needed. If not needed, and it works for both student and instructor, the fifth lesson will take place. There will be no extra charge for the fifth lesson when it occurs. On occasion we do offer 1-hr single lessons (no monthly commitment) when schedule permits. The fee for a single lesson is \$50.00 per hour.

Payment Policy: Payment for the following month is due on the last lesson of the present month (or on the initial lesson – prorated - for the current month); so, payment is made in advance. Credits will not be applied to the next month's fee for lessons missed due to holidays, vacations, or absences without prior approval of the instructor and at the discretion of the instructor. Late payment will incur a 10% fee per week on non-payment. Music and music materials (the Daily Practice Log is free) are not included in the monthly fee and are the responsibility of the student (certain lesson materials are available for purchase through the Studio). If lessons are terminated within the course of the month, the remaining lesson fees will not be refunded.

Holidays: The following holidays will be observed:

- Memorial Day
- Fourth of July
- Labor Day
- Thanksgiving (and Friday)
- Christmas week

Rescheduled Lessons: Valid missed lessons will be rescheduled for make up. Please remember that your lesson day and time is reserved only for you; and you have pre paid for that time. At least a twenty-four hour advanced notice of canceling a lesson is necessary to avoid "paying" for the missed lesson. The instructor will make every effort to reschedule lessons missed due to unavoidable reasons. The instructor is under no obligation to reschedule lessons missed due to the student's lack of practicing, the student just not attending the lesson, or any other non-important reason for missing a lesson. Lessons missed due to the instructor's cancellation will be rescheduled or credited to the next month's fee according to the student's preference.

Preparation for Lesson: Your progress depends on you. The amount of practice time and effort you spend between each lesson will govern your progress. Try to commit at least 45 minutes (the lesson time amount) to practice each day.

We at the Studio aim to provide the very best instruction for guitar in the area. If there is anything that we can do to make your adventure in learning the guitar a more pleasant experience, please be sure to let us know. Thank you for your support and your patronage is greatly appreciated.

W. Lee Harper - Teacher, Performer, Owner